

3 ELEC 107
Course Title (Credits): Strategies for College Success II
Term & Year: Spring / 2015
CRN: 10548

Instructor: Patrick McConaghy
Phone(s):
Email: pmcconaghy@sierranevada.edu
Office:
Office Hours: by appointment

Class Meeting Time: T/Th 10:00 - 11:15 a.m.
Location: PA 212

Prerequisites: instructor approval
Corequisites:

Course Description

This course is a continuation of ELEC 106. It will emphasize focused study time strategies and the importance of efficient time management. Each class will provide a structured approach to accomplish required assignments and offer additional help specific to student needs. The instructor will work with students individually on improving written and verbal English skills. The instructor will work with students' other instructors to bridge communication gaps and manage expectations on both ends.

Student Outcomes

Upon successful completion of this course, a student will be able to:

1. Demonstrate improved study habits.
2. Exhibit effective organizational skills.
3. Analyze and document strengths and weaknesses in spoken English.
4. Navigate through college level courses.

Methods of Assessing Student Outcomes

Student outcomes will be assessed through class and individual participation. Grades will be determined by student attendance, performance, engagement, and progress. An organizational binder demonstrating time management skills will be used to show student effort in all classes. Students will report attendance, homework and assignment completion, and test grades from other classes on a weekly basis. The instructor will evaluate a student's progress based on improvement in these areas.

Instructional Strategies

The instructor will conduct supervised independent study time. In addition, students will meet with the instructor one-on-one in each class and for periodic reviews. Topics to be discussed include: workload in other classes, expectations for each class, strategies for completing assignments, working in groups, English skill development.

Required Texts and Materials

1. Excel spreadsheet schedule.

Recommended Texts and Materials

1. *The APA Style Handbook*; Third Edition, Able Baker; Addison-Wesley; (c) 2006; ISBN: 0-201-78129-8

Attendance

Attendance to every class is mandatory. If absent, students must provide a valid excuse (doctor's note). Students are responsible for making up any missed work. A student will be considered late after fifteen minutes.

Class Requirements

All students are required to bring a laptop computer and three-ring binder to each class meeting. Cell phones must be turned off. Failure to bring required assignments or materials may result in a lowered grade for class participation.

Prim Library Resources

Using the library's resources effectively (not just Internet resources) contributes to developing each of SNC's core themes by exposing students to high quality academic resources, diverse opinions, new ideas, and a future that includes building on a liberal arts education. In this course, you will be expected to utilize the library's resources (either on-site or remotely) as you complete your assignments.

Sanctions for Cheating and/or Plagiarism**The Honor Code**

The faculty of SNC believes students must be held to high standards of integrity in all aspects of college life in order to promote the educational mission of the College and to encourage respect for the rights of others. Each student brings to the SNC community unique skills, talents, values and experiences which, when expressed within the community, contribute to the quality of the educational environment and the growth and development of the individual. Students share with members of the faculty, administration and staff the responsibility for creating and maintaining an environment conducive to learning and personal development, where actions are guided by mutual respect, integrity, responsibility and trust. The faculty and students alike must make diligent efforts to ensure high standards are upheld by their colleagues and peers as well as themselves. Therefore faculty and students accept responsibility for maintaining these standards at Sierra Nevada College and are obligated to comply with its regulations and procedures, which they are expected to read and understand.

Consequences of Violating the Student Honor Code

SNC students and faculty share the responsibility for maintaining an environment of academic honesty. Thus, all are responsible for knowing and abiding by the SNC Faculty/Student Honor Code published in the current SNC Catalog. Faculty is responsible for presenting the Honor Code and the consequences of violating it to students at the start of their classes AND for reporting all incidences of academic dishonesty to the Provost. Students are responsible for knowing what constitutes CHEATING, PLAGIARISM and FABRICATION and for refraining from these and other forms of academic dishonesty. Violations of the Honor Code become part of a student's academic record.

1st Offense: Student receives a zero for assignment/exam and counseling with faculty on the honor code, consequences for violating the honor code, and the value of academic honesty in learning.

2nd Offense: Student fails course and receives counseling with faculty on the honor code, consequences for violating the honor code, and the value of academic honesty in learning.

3rd Offense: Student is expelled.

Grading Policy

Students will be graded on class attendance (25%), participation (50%), and organization (25%).

ADA Accommodations

In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, students with a documented disability are eligible for support services and accommodations. If a student wishes to request an accommodation, please contact the Director of Academic Support Services, Henry Conover, at (775) 831-1314 x7534, hconover@sierranevada.edu, office in Prim Library: PL-304.

The SNC Email System

The SNC email system is the official communication vehicle among students, faculty members and administrative staff and is designed to protect the confidentiality of student information as required by the Family Educational Rights and Privacy Act of 1974 Act (FERPA). Students should check their college email accounts daily during the school year.

Students have a right to forward their SNC e-mail to another e-mail account (for example, @hotmail or @gmail). However, confidentiality of student information protected by FERPA cannot be guaranteed for SNC e-mail forwarded to an outside vendor. Having email redirected does not absolve a student from the responsibilities associated with official communication sent to his or her SNC email account.

The Sierra Nevada College Mission Statement:

Sierra Nevada College graduates will be educated to be scholars of and contributors to a sustainable world. Sierra Nevada College combines the liberal arts and professional preparedness through an interdisciplinary curriculum that emphasizes entrepreneurial thinking and environmental, social, economic and educational sustainability.

The Core Themes:

Liberal Arts	Professional Preparedness
Entrepreneurial	Thinking Sustainability

Schedule

SNC – ELEC 107 – Spring 2015

Week	Week of	Date	Topic
1	1/19/2015	T, 1/20	Class Introduction
		Th, 1/22	Schedule Management
2	1/26/2015	T, 2/27	Club Participation
		Th, 2/29	Club Participation
3	2/2/2015	T, 2/3	Plagiarism
		Th, 2/5	Plagiarism
4	2/9/2015	T, 2/10	Class Assignments
		Th, 2/12	Periodic Review
5	2/16/2015	T, 2/17	Internship Participation
		Th, 2/19	Internship Participation
6	2/23/2015	T, 2/24	Class Assignments
		Th, 2/26	One-on-One Sessions
7	3/2/2015	T, 3/3	Test Taking Strategies
		Th, 3/5	Test Taking Strategies
8	3/9/2015	T, 3/10	Midterms
		Th, 3/12	Midterms
9	3/16/2015	T, 3/17	No Class – Spring Break

		Th, 3/19	No Class – Spring Break
10	3/23/2015	T, 3/24	Class Assignments
		Th, 3/26	One-on-One Sessions
11	3/30/2015	T, 3/31	References
		Th, 4/2	References
12	4/6/2015	T, 4/7	Internship Review
		Th, 4/9	Internship Review
13	4/13/2015	T, 4/14	Class Assignments
		Th, 4/16	One-on-One Sessions
14	4/20/2015	T, 4/21	Networking
		Th, 4/22	Networking
15	4/27/2015	T, 4/28	Class Assignments
		Th, 4/30	One-on-One Sessions
16	5/4/2015	T, 5/5	Final Exam Preparation
		Th, 5/7	Final Exam Preparation
Finals	5/11/2015	T, 5/12	Finals Week – No Class
		Th, 5/14	Finals Week – No Class