Course Code & No.	INTD 493
Course Title (Credits):	Senior Portfolio (3)
Term & Year:	Fall 2015
Course Ref. No. (CRN):	80032/80033
Instructor:	Rosie Hackett & Ann Marie Brown
Phone(s):	(Rosie ext: 7499 or 530-307-9103) (Ann Marie 415-302-8207)
Email:	rhackett@sierranevada.edu & abrown@sierranevada.edu
Office:	Rosie TCES 2nd floor & Ann Marie PL 334
Office Hours:	TBA
Class Meeting Time:	Wednesdays 1-3:45 (Two cohorts: a. 1-2:15, b. 2:30-3:45)
Location:	TCES 115 lounge & TCES 204
Prerequisites:	Interdisciplinary Studies Major- senior standing, INTD 300
Corequisites:	None

Course Description: Interdisciplinary Studies majors are required to complete a three unit Senior Portfolio course before they graduate. This course involves two main components 1) completion of a culminating senior project and poster presentation 2) the development of a comprehensive portfolio including reflection and documentation of interdisciplinary learning. Both components will showcase the acquisition of individual skill sets, knowledge and applications, as well as the integration of disciplines.

Student Outcomes: Students will be able to:
- Design and create a culminating senior project
- Present culminating project and accumulation of academic study through a poster presentation
- Develop a comprehensive portfolio representing Interdisciplinary Studies degree
- Reflect, and demonstrate the interdisciplinary characteristics of accomplishments and knowledge

Methods of Assessing Student Outcomes: Weekly cohort meetings, faculty assessments, progress reports, research and annotated bibliographies, culminating project, final poster presentation and final portfolio. Several of these assignments will be scored by a faculty panel.

Instructional Strategies:
- Weekly meetings with cohort group
- Scheduled meetings with discipline specialists
- Progress reports
- Portfolio workshops
- Poster presentation
- Portfolio documenting Integrative Learning throughout career at SNC

Required Texts and Materials:
- A portfolio binder and electronic file.
- Recommended- The Little Brown Compact Handbook (for research writing guidelines)
- A culmination of sources/ books/websites for research that represent a range of disciplines. These are chosen by the student.

Guidelines: The Senior Portfolio is a culmination of the Sierra Nevada College experience in Interdisciplinary Studies. As such, Senior Portfolio projects are one of the most important stages of the student's career and therefore without a passing grade, no student in Interdisciplinary Studies will receive a degree in this area.

Community Partners:
If project involves community partners, students must include this information in the updated Senior Portfolio Project Plan.

Faculty Specialists: Each student should have at least one expert faculty specialist involved in the culminating project. This faculty member can be but is not required to be your Senior Portfolio faculty member. Regular meetings throughout the semester are required. Bimonthly recommended.

Attendance: Students are expected to attend every meeting. See syllabus.

Assignments: All assignments are due in class in hard copy (no emailing). Assignments include:
- Annotated Bibliographies (minimum of 5-8)
- Project description and goal statements (preliminary to abstract…the why and the what)
- Methodology (the how)
- Literature review (background research)
- Conclusion and/or Discussion
- Abstract
- Reference List

Grading Policy:
Grades are based on the accumulation of points during the semester in approximately the following way.
- **25%** attendance and participation, i.e. meets project deadlines throughout semester.
- **25%** culminating project (20-30 page research paper, comprehensive business plan, website construction, social media project, feasibility report, etc)
- **25%** poster presentation grade (graded by multiple faculty members)
- **25%** portfolio grade (graded by multiple faculty members)

Academic Accommodations: In accordance with the Americans with Disabilities Act and Section 504 of the Rehabilitation Act of 1973, students with a documented disability are eligible for support services and accommodations. If a student wishes to request an accommodation, please contact the Director of Academic Support Services, Henry Conover at (775) 831-1314 x7534, hconover@sierranevada.edu or go to the OASIS offices on the third floor of Prim Library within the first week of the semester.

Faculty/Student Honor Code: SNC students and faculty share the responsibility for maintaining an environment of academic honesty. Thus, all are responsible for knowing and abiding by the SNC faculty/ student honor code published in the current SNC catalog. Faculty are responsible for presenting the honor code and consequences for violating it to students at the start of their classes and for reporting all incidences of academic dishonesty to the provost. Students are responsible for knowing what constitutes cheating, plagiarism, and fabrication and refraining from these and other forms of academic dishonesty. Violations of the honor code become part of a student's academic record.

SNC's Disciplinary Sanctions for Honor Code Violations:
> 1st Offense: Student receives a zero for assignment/exam and counseling with faculty on the honor code, consequences for violating the honor code, and the value of academic honesty in learning.
> 2nd Offense: Student fails course and receives counseling with faculty on the honor code, consequences for violating the honor code, and the value of academic honesty in learning.
> 3rd Offense: Student is expelled.

Final Poster Presentation: Students will summarize their culminating project and accumulation of academic work

in a reception/gallery style open to the public and evaluated by a faculty panel. The presentation will be assessed on the following criteria:

- Project adheres to conventions agreed upon for senior project (e.g., poster, paper, supplemental materials, resources, etc.)
- Project demonstrates senior level scholarly application and/or creative output
- Visual components and materials professionally displayed, well constructed, informative
- Communicates content through mastery of visual media (color, font, layout)
- Citations and other style elements are correct
- Written work (i.e., thesis/abstract, poster/power point) reflects revision resulting in an organized, polished, highly readable product
- Poster and project reflect accurate and current subject knowledge
- Project demonstrates appropriate breadth, depth and subject development
- Student demonstrates use of reason, judgment and analysis appropriate to subject
- Student demonstrates informed and articulate answers to questions on the subject

Poster Requirements:
All students must bring to the presentation a poster and copies of the poster slide.

Required Sections on Poster:
Abstract
Literature Review
Methodology
Partnering Organizations (if applies)
Figures/Tables/Illustrations/Visuals (*recommended*)
Discussion and/or Conclusion
References

Tentative Course Schedule: Please see below syllabus. NOTE: All assignments are subject to change….

Date	Class Plan	Assignment Due
Week 1 8/19	Instructor and student roles Introduction to syllabus and expectations Exhibition of posters and portfolios Student introductions to projects Intro to project research component Intro to verbal progress reports and to do lists	Review your proposal; talk with your community organization or faculty specialist .
Week 2 8/26	Verbal Progress Report/To Do List Peer and instructor review of Research Research workshop Explanation of Project Description and Goal Statements	**Due: Two 1-page annotated bibliographies** **Due: Verbal Progress Report/To Do List**
Week 3 9/2	Verbal Progress Report/To Do List Peer and instructor review of Research Peer and instructor review of Project Description and Goal Statements Explanation of Methodology	**Due: Two 1-page annotated bibliographies** **Due: Project description and goal statements**
Week 4 9/9	Verbal Progress Report/To Do List Peer and instructor review of Research Peer and instructor review of Methodology Explanation of Literature Review	**Due: Two 1-page annotated bibliographies** **Due: Methodology (the how)** **Due: REVISED Project description and goal statements (if applies)**
Week 5 9/16	Verbal Progress Report/To Do List Peer and instructor review of Literature Review Putting it all together: How to make a Poster	**Due: Literature Review (summary of background research as it applies to your project)** **Due: REVISED Methodology (if applies)**
Week 6 9/23	Verbal Progress Report/To Do List Poster Workshop	**Due: REVISED Literature Review (if applies)** **Due: Bring computer!! Be ready with a draft of poster to work on in class.**
Week 7 9/30	Verbal Progress Report/To Do List Peer and instructor review of POSTER Draft Midterm Self Assessments	**Due: Midterm Assignment: Completed Draft of Poster Slide** **Due: Draft of project!!!**
Week 8 10/7	Verbal Progress Report/To Do List Feedback on Poster Slides and Project Drafts and Midterm Self Assessments	**Due: Bring 3 ring Binder and Service Portfolio**

	Go over Integrative Learning Rubric: Service Learning Portfolio Workshop Go over Portfolio Guidelines and Benefits Make a list of assignments and projects to include in the portfolio for each section…Tell STORY better! Explain Portfolio Assignment: Collect assignments	
Week 9 10/14	Verbal Progress Report/To Do List Resume(s) workshop Job Research/Goal Setting workshop Explain how to draft your graduation announcement! Explain Introduction to Knowledge of Self	**Due: Collect assignments and projects in digital and hard copy form. Bring a minimum of 3-4 assignments for each section (Knowledge of Self, Knowledge of Discipline, Knowledge of Integration) Due: List strengths and weaknesses Due: Bring in copy of existing resume**
Week 10 10/21	Verbal Progress Report/To Do List Peer Review of Knowledge of Self Knowledge of Discipline and Integration workshop	**Due: Graduation announcement Due: Draft of Introduction to Knowledge of Self**
Week 11 10/28	Verbal Progress Report/To Do List Peer Review of Knowledge of Discipline and Integration Review of Portfolio Expectations	**Due: Draft of Introduction to Knowledge of Discipline Due: Draft of Introduction to Knowledge of Integration Due: REVISED Introduction to Knowledge of Self**
Week 12 11/4	Verbal Progress Report/To Do List Poster Presentation Workshop and Feedback	**Due: Portfolio Due (excluding final reflection)! Due: Bring your computer and poster slide**
Week 13 11/11	Veterans Day (No class)	**Homework: Prepare and practice verbal presentation. Make final edits to poster slide.**
Week 14 11/18	**Dress Rehearsal: View Poster slide on the big screen Presentation FEEDBACK**	**Due: Revised Poster…Poised to Present!**
Week 15 11/23-27	THANKSGIVING BREAK	**Keep revising and practicing poster presentation!**

Week 16 12/2	PRINTING all week (TBD) Poster Presentation Practice and Expectations	**DUE: Poster! Printed! Final Project!** **POISED to PRESENT!**
12/3	**HUMANITIES SENIOR PROJECT PRESENTATION <u>THURSDAY 12/3 3-7pm</u>**	**DUE: Poster! Printed! Final Project!** **POISED to PRESENT!** **Look and Feel Professional!** **You Got This!**
12/9	**Portfolios and Final Reflection Due (no class…please drop off on Rosie's desk)**	**Due: Final Reflection, Portfolio, Final Project**
Week 17	**Exam Week: TBD 12/8-12/12** Celebration/Evaluation/Grades	Congratulations!!! You did it! Come ready to celebrate!

Prim Library Resources
Using the library's resources effectively (not just Internet resources) contributes to developing each of SNC's core themes by exposing students to high quality academic resources, diverse opinions, new ideas, and a future that includes building on a liberal arts education. In this course, you will be expected to utilize the library's resources (either on-site or remotely) as you complete your research in your fields and for your projects.

Prim Library Resources include, but are not limited to:
1. Films
2. Reference materials (for use inside Prim Library):
3. Electronic databases (for peer-reviewed research articles, reviews, newspaper and magazine articles): EBSCO
4. Hardcopy periodicals: Prim Library has current subscriptions for many journals. Please check for journals in your discipline and content areas.
5. Books (can be checked out): a search the Prim Library Catalog using key words related to your content needs
6. Lib Guides: http://Libguides.sierranevada.edu These web pages contain instructions about how to use resources available at Prim Library, how to evaluation the appropriateness of information from the Internet for a research paper, how to cite sources, and other topics related to finding and using information.

Fall 2013 - LOGIN information for SNC Prim Library Electronic Databases:
When you need to access SNC's licensed database content from off campus, you will need the following information:

☐   **Students**: Use your first initial and your last name as the username and your 9 digit student ID number as the password.

☐   **Faculty/Staff**: Use your SNC email username as the username and your Banner (SNCSIS) ID number as the password.

 If you have questions or problems, please contact the library at <u>library@sierranevada.edu</u>.

QUESTIONS? Betts Markle – <u>emarkle@sierranevada.edu</u> – 775-881-7511 Library – <u>library@sierranevada.edu</u>

Senior Portfolio
INTD 493

Your finished portfolio will be your final and lasting project from Sierra Nevada College. Document and show your integrative learning and interdisciplinary mindset and skills. Components of this portfolio should be useful for your future professional opportunities and interview preparation.

Requirements:
   A. Title page and table of contents
   B. Three sections, clearly tabbed:

   1) **Knowledge of Integration (application of interdisciplinary knowledge and skills):** This section should include separate sections for
      a. <u>Final Reflection/Introduction to Knowledge of Integration:</u> Your final refection essay should make the case that you have become a true interdisciplinary student. In shot, reflect on your interdisciplinary journey. What does Interdisciplinary Studies mean to you now? (See directions for final essay below)
      b. Service work (including a one paragraph – one page introductory summary of your project, your reflective essay and your culminating project, your journals and annotated bibliographies and anything else relevant)
      c. Any other work you have done in classes, internships or in any context that documents integration/ interdisciplinary work
      c. Senior Portfolio (including everything from this class this semester)
         • your culminating project (product)
         • your annotated bibliographies
         • a copy of your poster
         • your panel's feedback from the poster
         • optional- your progress reports, reflection assignment on interdisciplinary connections , anything else.

   2) **Knowledge about your disciplines:** This section should include a separate section for each of your disciplines. Include samples that reveal the depth of your disciplinary knowledge from courses you have taken throughout your career. *Revisit them, if necessary- update them, and edit them.*
      a. Introduction to section or sections (why you have included these pieces, what they demonstrate, what you can see/understand / connect about these pieces)
      b. All selected assignments

   3) **Knowledge about self:** Include all writing and assignments that demonstrate knowledge and reflection of self. *Revisit these selections, update them, and edit them*.
      a. Introduction to section (why you have included these pieces, what they demonstrate, what you can see/understand / connect about these pieces)
      b. Resume
      c. List of character strengths/skill areas
      d. Job research results (title, date, edited)
      e. Optional: letter of recommendation or other awards/ recognition
      f. All selected Assignments

Grading: 100 pts.

- Faculty Panel Scoring from the Integrative Learning Rubric   **80 pts**
    - Faculty scores are guided by your submissions, your introductions to each section and your reflective essay. Areas of assessment include: Connection to Discipline, Connection to Experience, Application, and Self Assessment and Reflection.
- Requirements and Presentation (reflects professionalism, revision, organization, and creativity; includes final reflective essay, entries in each section along with introductions to each section):

                                                                                                                    20 pts

                                                                         Total: 100pts

Directions for Final Reflective Essay:
This essay will introduce your whole portfolio. It should also reflect on your culmination, the senior portfolio project. It will be scored on depth, detail and articulation of integrative learning rather than length but it should be a minimum of two pages.

Section 1: Overview of the Portfolio
- Introduce your course of study and the big picture of what you have learned and accomplished in your academic journey.
- Explain what has guided you in the selection of your pieces and organization of this portfolio.
- Explain what you are most proud of.
- Explain links and connections between your knowledge of self, knowledge of disciplines and integrative projects. What do you see/ understand about your journey after creating this portfolio?

Section 2: Reflection on Senior Portfolio Project
- Introduce and summarize your culminating project for this degree. Explain all components (i.e. research, internship, conference presentation, website creation, video, paper, brochure, article etc).
- Explain the motivation (personal, academic, professional) behind your project and the most significant implications of your work.
- Identify what you learned from this project. What is the big picture for you?
- Discuss any other reflection you have on this project and the process (i.e. surprises, adaptations, missed opportunities, successes, etc)
- How did this project culminate your interdisciplinary studies degree? How did you integrate your disciplines, interests, experiences, and passions?